

VISIT...

LANZAROTE
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DESCRIPTION

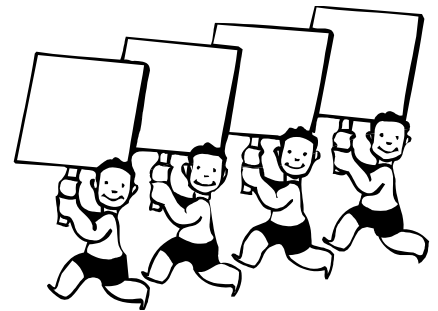
Tips for Organizing Details

- Make a list of details. Arrange the details into separate groups.



- Determine a goal or purpose for each set of details

- Choose an order for your details that suits your goal or purpose.



- Organize your details according to such characteristics as:

- o Importance
- o Size
- o Position
- o Number
- o Color

